POWER SECTOR SKILL COUNCIL
B-17, 3rd Floor, New Building, Qutab Institutional Area, New Delhi – 110016

REQUEST FOR PROPOSAL (RFP)

For Selection of Eligible Training Providers (TPs)/Organizations for Conducting Skill Development Training Programme (SDTP)

for 300 Nos. of Short-Term Training (STT) and 2,000 Nos. of Recognition of Prior Learning (RPL) Candidates Across India under the CSR Initiative of REC Foundation under RDSS.

300	2,000	10
STT CANDIDATES	RPL CANDIDATES	PROJECT LOCATIONS

REFERENCE NO.
PSSC/RDSS/REC/2026-27/001

DATE
28-10-2026

LAST DATE OF SUBMISSION
27 Nov 2026, 23:59 Hrs (IST)

Under the CSR Initiative of REC Foundation · RDSS · Includes Annexures A to J

Contents

00 **Key Information for Bidders** iii

How & Where to Submit — Last Date & Submission Steps iii
Programme at a Glance — Job Role & Project Locations iv

01 **Request for Proposal** 1

Notice Inviting Proposals 2
1. Background 4
2. Objectives 4
3. Project Time Period 5
4. Training Providers (TP's) / Organizations Eligibility 5
5. Implementation Process 9
6. Minimum Physical Infrastructure Requirements for Training Centres 10
7. Responsibilities of Training Providers (TP's) / Organizations 11
8. Financial Aspects 12
9. Facilities for Candidates 12
10. Reporting 12
11. Schedule of Deliverables 13

02 **Annexures** 14

A Organization Profile – Data Collection Form 15
B Skill Development Experience – Last Three Years 16
C Financial Turnover – Last Three Financial Years 18
D Power Sector Industry Linkages & Capacity to Facilitate OJT / Industry Exposure 19
E Trainer Details – Data Collection Form 20
F Location-wise Proposed Training Centre – Details 21
G Industry Workforce – Proposed RPL Implementation Plan 22
H Approved PSSC Tools List 23
I Format for Affidavit for not being Blacklisted 25
J Approved Project Locations 26

KEY INFORMATION FOR BIDDERS

How & Where to Submit

Submission details as stated in the RFP · RFP No. PSSC/RDSS/REC/2026-27/001

LAST DATE

27th November 2026 by 23:59 Hrs. (IST)

Late submissions shall not be entertained.

WHERE TO SUBMIT

skilling@psscindia.org

Only proposals submitted through this email ID shall be considered.

HOW TO SUBMIT

Technical Proposal in soft copy via email

For one or more of the identified implementation districts.

Submission Steps

1. **Check eligibility**
   Read the RFP. Organizations are evaluated out of 100 marks; those securing an overall minimum of 70% will be considered as per overall merit for empanelment (Section 4).
2. **Fill all Annexures**
   Complete Annexures A to G with all details. It is mandatory to fill all details and submit supporting documents; otherwise, the organization will not be eligible for further process.
3. **Affidavit (Annexure-I)**
   Notarized self-certification on stamp paper, signed by the authorized signatory, that the organization has not been barred or blacklisted.
4. **Attach supporting documents**
   Attach the evidence listed in the evaluation criteria and each Annexure (e.g. financial statements, MoUs, trainer CVs, centre documents, tools as per Annexure-H).
5. **Email the proposal**
   Send the Technical Proposal in soft copy to skilling@psscindia.org on or before 20th October 2026, 23:59 Hrs. (IST), stating the implementation district(s) applied for.
6. **Presentation (if shortlisted)**
   Shortlisted organizations will be invited for a detailed presentation (VC or physical) to the selection committee for final selection.

PLEASE NOTE

- Only proposals submitted through skilling@psscindia.org shall be considered; late submissions shall not be entertained.
- The bidder shall participate only as a single legal entity; JV / Consortium / Partnership bids are not permitted.
- Organizations not affiliated with PSSC must take PSSC affiliation for 2 years (fee as per PSSC guidelines) before target allotment.
- False, forged or misleading documents shall render the bid liable for rejection.

KEY INFORMATION FOR BIDDERS

Programme at a Glance

Job role, targets and approved project locations as stated in the RFP

300	2,000	10	8
STT CANDIDATES	RPL CANDIDATES	PROJECT LOCATIONS	STATES

JOB ROLE OF THE PROGRAMME

Jr. Technician (Smart Energy Meter)

QP CODE **PSS/Q2508** | QP VERSION **1.0** | NSQF LEVEL **3**

Type of Training	Short Term Training (STT) and Recognition of Prior Learning (RPL)
Duration	420 Hrs. for STT (Classroom 144 Hrs. · Lab 246 Hrs. · OJT 30 Hrs.) | 60 Hrs. for RPL
Age / Batch Size	18 years | Up to 30 candidates per batch
Minimum Qualification	10th Pass, OR 9th grade pass with 1-year relevant experience, OR Grade 8 pass with two years of (NTC/NAC) in relevant trade, OR 8th grade pass with 2-year relevant experience, OR 5th grade pass with 5-year relevant experience
Assessment & Certification	NCVET-approved third-party Assessment Agency through PSSC; certification by Power Sector Skill Council

Job role description: https://nqr.gov.in/qualifications/9588

Approved Project Locations

As per Annexure-J

CHHATTISGARH **Raipur**	JHARKHAND **Ranchi**	BIHAR **Patna**	RAJASTHAN **Udaipur, Jaisalmer**
UTTAR PRADESH **Varanasi, Ayodhya**	MADHYA PRADESH **Bhopal**	HARYANA **Karnal**	GOA **North Goa**

Only training centres proposed at these locations shall be considered for evaluation. Proposals may be submitted for one or more of the identified implementation districts.

PART I

Request for Proposal

Notice inviting proposals, background, objectives, eligibility and evaluation criteria, implementation process, responsibilities, financial aspects, reporting and schedule of deliverables.

IN THIS PART

Notice Inviting Proposals 2

1. Background 4

2. Objectives 4

3. Project Time Period 5

4. Training Providers (TP's) / Organizations Eligibility 5

5. Implementation Process 9

6. Minimum Physical Infrastructure Requirements for Training Centres 10

7. Responsibilities of Training Providers (TP's) / Organizations 11

8. Financial Aspects 12

9. Facilities for Candidates 12

10. Reporting 12

11. Schedule of Deliverables 13

Power Sector Skill Council

B-17, 3rd Floor, New Building, Qutab Institutional Area,
New Delhi – 110016

Date: 05/07/2026

EoI No. PSSC/RDSS/REC/2026-27/001

Draft Request for Proposal (RFP) For Selection of Eligible Training Providers (TPs)/Organizations for Conducting Skill Development Training Programme (SDTP) for 300 Nos. of Short-Term Training (STT) and 2,000 Nos. of Recognition of Prior Learning (RPL) Candidates Across India under the CSR Initiative of REC Foundation under RDSS.

Power Sector Skill Council (PSSC) invites Request for Proposal (RFP) from eligible and experienced Training Providers (TPs)/Organizations for selection and empanelment to impart NSQF-aligned Skill Development Training to **for 300 Nos. of Short-Term Training (STT) and 2,000 Nos. of Recognition of Prior Learning (RPL) Candidates** under the Smart Metering Programme (RDSS), Government of India, in the following implementation districts under the CSR Initiative of **REC Foundation**:

Raipur (Chhattisgarh), **Ranchi** (Jharkhand), **Patna** (Bihar), **Udaipur** (Rajasthan), **Jaisalmer** (Rajasthan), **Varanasi** (Uttar Pradesh), **Ayodhya** (Uttar Pradesh), **Bhopal** (Madhya Pradesh), **Karnal** (Haryana) & **North Goa** (Goa)

- Training quality and implementation will be monitored and evaluated by Power Sector Skill Council as Implementing Agency (IA) for SDTP as per the Quality Standards and Procedures defined in Standard Operating Procedure developed by PSSC & REC Foundation.
- Notwithstanding anything contained herein, Power Sector Skill Council (PSSC) reserves the sole and absolute discretion to shortlist, empanel, or select such minimum or maximum number of Training Partners as may be considered necessary for the effective implementation of the project. The decision of PSSC in this regard shall be final and binding on all applicants, and no claim or representation shall be entertained against such decision.
- Power Sector Skill Council (PSSC) reserves the right to seek any additional documents, information, clarifications, or supporting evidence from the applicant/Training Partner at any stage of the selection, empanelment, implementation, monitoring, or project closure process, as may be deemed necessary. The applicant/Training Partner shall furnish the same within the stipulated timeline.
- All Programs will be conducted simultaneously.
- Interested and eligible Training Providers (TPs)/Organizations are invited to submit their Technical Proposal in soft copy via email to **skilling@psscindia.org** for one or more of the identified implementation districts, as specified in this RFP, on or before **27th November 2026, by 23:59 Hrs. (IST)**. **Only proposals submitted through the above-mentioned email ID shall be considered.** Late submissions shall not be entertained.
- Shortlisted Training Providers (TP's)/Organizations will be invited to detailed presentations (VC and Physically as you prefer) of their organization (financial data, previous work & placement data, placement partners list, Trainer list and proposed training centre etc.) to the selection committee for final selection.
- Those Training Providers (TP's)/Organizations who are not affiliated with PSSC and are selected

for this project will first have to take affiliation from PSSC for a period of 2 years (fee as per PSSC guidelines) only after that they will be allotted the target for this project or future projects.

- RECF and Power Sector Skill Council will appoint a Nodal Officer for every location. The Nodal Officers will directly interact with the training providers identified for the particular location and monitor the training programme.
- Any document, certificate, declaration, undertaking, or information submitted by the bidder under this RFP, if found to be false, forged, fabricated, tampered with, misleading, or materially incorrect at any stage, shall render the bid liable for rejection. If detected after award of the contract, PSSC reserves the right to terminate the contract, debar/blacklist the bidder from future procurements, and initiate appropriate legal action.
- The bidder shall participate in the RFP only as a single legal entity. Participation through a Joint Venture (JV), Consortium, Partnership, Association, or any other collaborative arrangement is not permitted. Any bid submitted in such form shall be treated as non-responsive and shall be rejected without further evaluation.
- The Training Partner shall ensure that each proposed Training Centre is equipped with a **functional CCTV surveillance system covering all key training areas** and shall provide a **Static Public IP address** to facilitate remote access and live monitoring. The Training Partner shall provide PSSC with the required **CCTV system login credentials/access details** prior to commencement of training. PSSC shall have the right to remotely access the CCTV system for **live monitoring, verification of training activities, quality assurance, and compliance monitoring** during the implementation of the programme. The CCTV system shall remain operational and accessible throughout the training period.
- If any Training Providers (TP's) / Organizations refuses to do the training after allotment of target or does not start the training within the prescribed time period, then in this situation its target will be canceled and that Training Providers (TPs) Organizations will not be able to participate in any projects in future, nor will the amount for the affiliation be refunded.
- Interested Training Providers (TP's) / Organizations may submit their willingness to conduct Skill Development Training Programs as per the following job roles:

S. No.	Training Type	Job Role	Minimum Qualification	Age	Batch Size
1.	Short Term Training (420 Hrs.)	Jr. Technician (Smart Energy Meter)	10th Pass OR 9th grade pass with 1-year relevant experience OR Grade 8 pass with two years of (NTC/ NAC) in relevant trade OR 8th grade pass with 2-year relevant experience OR 5th grade pass with 5-year relevant experience	18 years	Up to 30

Click on the link https://ngr.gov.in/qualifications/9588 for job role description.

Chief Executive Officer
Power Sector Skill Council
B-17, 3rd Floor, New Building, Qutab Institutional Area,
New Delhi – 110016, India
ceo@psscindia.org,

1. Background:

Power Sector Skill Council (PSSC) is created under the broad initiative of Govt. of India to promote skill development and employability enhancement across power sector. It has become operational in the year 2015. It has been promoted by **Ministry of Power, Govt. of India**, **Ministry of New and Renewable Energy (MNRE)** and **Indian Electrical and Electronics Manufacturers' Association (IEEMA)** with an objective to facilitate the process of skill development across various sub sector of power, covering Generation, Transmission, Distribution, Downstream operation, Renewable Energy, Equipment Manufacturing etc. The President of Governing Body of Power Sector Skill Council is Chairperson of CEA, MoP, Govt. of India. As an industry and employer driven initiative, designed to help them with improved availability of readily employable and skilled workforce through a robust process of skill development assessment and certification, PSSC remains firmly committed to its objective. PSSC plays pivotal role in developing employment opportunities especially for youths, self-employment and entrepreneur development though various skill development training programs.

REC Foundation**, the CSR arm of** REC Limited**, a Maharatna CPSE under the Ministry of Power, Government of India, undertakes CSR initiatives aimed at inclusive and sustainable socio-economic development. Its focus areas include** skill development, education, healthcare, sanitation, women empowerment, environmental sustainability, rural development and livelihood creation**. The Foundation particularly seeks to empower economically and socially disadvantaged communities and support national development priorities through impactful CSR projects.**

Revamped Distribution Sector Scheme (RDSS): Reforms-Based and Results-Linked Scheme is a flagship programme of the **Government of India**, launched by the **Ministry of Power** with an **overall outlay of ₹3,03,758 crore**, including an **estimated Gross Budgetary Support (GBS) of ₹97,631 crore** from the Central Government for the implementation period **FY 2021–22 to FY 2025–26**. The Scheme aims to improve the operational efficiency and financial sustainability of electricity distribution companies (DISCOMs) by reducing **Aggregate Technical & Commercial (AT&C) losses** to **12–15%** and eliminating the **Average Cost of Supply (ACS)–Average Revenue Realised (ARR) gap**. The key components of RDSS include **prepaid smart metering, system metering, distribution infrastructure strengthening, and training and capacity building** to support the modernization of the power distribution sector.

2. Objectives:

The objective of the SDTP is to provide skill-based trainings to youths of India, to equip them with a comprehensive set of skills & develop skill technicians and are able to install, configure smart meters and attend of operation and maintenance of meters.

The National Skill Qualification Framework (NSQF) aligned course has been designed to provide the trainees with a well-rounded education that encompasses both soft and technical skills in numbers across India which will provide them with a sustainable income through provision of these services in the areas of intervention. The programme aims to create a pool of skilled personnel who can assist in the effective implementation of RDSS and contribute towards the sustainability of Power Sector.

The RDSS aims to meet the following objectives:

- Reduce **Aggregate Technical & Commercial (AT&C) losses** to **12–15%** at the national level.

- Eliminate the gap between the **Average Cost of Supply (ACS)** and **Average Revenue Realised (ARR)** by **2024–25**.
- Improve the **operational efficiency** and **financial sustainability** of Distribution Companies (DISCOMs).
- Modernize the power distribution network through the deployment of **Smart Prepaid Metering** and **Advanced Metering Infrastructure (AMI)**.
- Strengthen the distribution infrastructure to ensure **reliable, quality, and uninterrupted power supply** to consumers.
- Enhance **consumer services**, transparency, and billing efficiency through digital technologies.
- Build the technical capacity of utilities and develop a **skilled workforce** to support the installation, operation, and maintenance of smart metering systems.
- Support the Government of India's vision of creating a **modern, efficient, and financially sustainable power distribution sector**.

3. Project Time Period:

Till March 2027.

4. Training Providers (TP's) / Organizations Eligibility:

➢ The Training Providers (TP's) / Organizations will be evaluated out of 100 marks. The TPs who secure over all minimum 70% will be considered as per overall merit for empanelment. The TPs which do not meet all the above criteria will stand disqualified.

***** *Mandatory to fill all details & supporting document required to submit with this RFP, if it fails to submit then organization will not be eligible for further process.*

S. No.	Evaluation Criteria	Max. Marks	Sub-Parameter	Max. Marks	Evaluation / Marking Criteria	Evidence Required
1	**Skill Development Experience during the Last Three Financial Years**	15	Overall Candidates Trained / Certified under Skill Development Projects	4	0: <1,000	Project-wise candidate details/MIS, client-issued certificate/completion certificate, work order/project completion report or other verifiable documentary evidence
					1: 1,000–2,499	
					2: 2,500–4,999	
					4: ≥5,000	
			Candidates Trained / Certified under Skill Development Projects with PSSC	4	0: <100	PSSC Work Order/MoU/SLA + project MIS showing candidates trained/certified and/or PSSC-issued completion/achievement certificate
					1: 100–499	
					2: 500–999	
					3: 1,000–1,499	
					4: ≥1,500	
			Experience in Implementation of Skill Development Programmes with REC	4	0: No REC project	REC Work Order/MoU/SLA/Agreement + completion certificate/client certificate/project completion report or other verifiable REC-issued evidence
					1: 1 REC project	
					3: 2 REC projects	
					4: ≥3 REC projects	

S. No.	Evaluation Criteria	Max. Marks	Sub-Parameter	Max. Marks	Evaluation / Marking Criteria	Evidence Required
			Documentary Evidence & Verifiability of Previous Work	**3**	0: Insufficient/unverifiable evidence 1: Partially verifiable evidence 3: Complete and verifiable documentary evidence	Relevant work orders, completion certificates, client certificates, project MIS/reports or other independently verifiable documents
2	**Average Annual Financial Turnover from Skill Development / Training Activities during the Last Three Financial Years**	**5**	Average Annual Turnover	**5**	1: < ₹0.50 Crore 3: ≥ ₹0.50 Crore to < ₹1.00 Crore 5: ≥ ₹1.00 Crore	Audited Financial Statements for the last 3 financial years + CA-certified turnover statement specifically indicating turnover from Skill Development/Training activities
3	**Power Sector Industry Linkages and Capacity to Facilitate Industry Exposure/OJT for Students**	**5**	Power Sector Industry Linkages	**5**	0: No verifiable linkage 2: 1 Power Sector organization 3: 2 Power Sector organizations 5: ≥3 Power Sector organizations	Separate documentary evidence for each organization: Valid MoU/Agreement/SLA/Work Order/Client Certificate/Letter of Association or other verifiable evidence
4	**Power Sector Placement & Employer Linkages**	**15**	Candidates Placed in Power Sector	**6**	0: <25 1: 25–100 3: 101–299 4: 300–499 5: 500–999 6: ≥1,000	Employer-certified placement statement + candidate-wise placement MIS
			Total Candidates Actually Placed	**4**	0: <100 2: 100–399 3: 400–799 4: ≥800	Employer-certified placement statement + placement MIS
			Active Power Sector Employer Linkages	**2**	0: None 1: 1–2 employers 2: ≥3 employers	MoU/SLA/Agreement/Work Order/Employer confirmation
			Placement Verification & Tracking System	**3**	0: Not available 1: Partially available 3: Complete and verifiable	Placement MIS, tracking mechanism and employer verification process
5	**Trainer Availability for Proposed Job Role**	**10**	Availability of ToT-Certified Trainers for the Proposed Job Role	**7**	0: No ToT-certified trainer 3: 1 trainer 5: 2–4 trainers 7: ≥5 trainers	Valid ToT Certificate + signed Trainer Availability & Commitment Letter
			Availability of Eligible Trainers Willing to Undergo ToT	**3**	0: <2 eligible trainers 2: 2–3 eligible trainers	Job-role-wise eligibility documents as per applicable QP + signed Trainer

S. No.	Evaluation Criteria	Max. Marks	Sub-Parameter	Max. Marks	Evaluation / Marking Criteria	Evidence Required
					3: ≥4 eligible trainers	Acceptance/Commitment Letter confirming willingness to undergo ToT, wherever applicable, and undertake training
6	**Technical Presentation on Project Implementation Methodology** *(Mobilization Strategy, Centre Readiness, Faculty Deployment, Placement Strategy, Monitoring Mechanism and Documentation Plan)*	**20**	Evaluation by Selection Committee	**20**	Scored by the Selection Committee based on the quality, feasibility, completeness and practicality of the proposed implementation methodology	Presentation submitted/presented by bidder before the Selection Committee
7	**Training Centre Infrastructure, Readiness & Availability at Project Locations**	**20**	Infrastructure & Readiness Score	**20**	10: Infrastructure/Readiness Score 70%–75%	Training Centre details, infrastructure checklist, ownership/lease documents, photographs/videos, equipment list and other prescribed supporting documents
					15: Score 76%–79%	
					20: Score ≥80%	
8	**RPL – Power Sector Industry Workforce Mobilisation**	**10**	Power Sector Workforce Proposed/Confirmed for RPL	**5**	0: <100 workforce	Confirmation from Power Sector Industry/Employer on official letterhead, signed by authorized representative, clearly indicating proposed/confirmed workforce, Job Role and organization details
					3: 100–299 workforce	
					5: ≥300 workforce	
			Number of Project Locations Confirming RPL Implementation through Power Sector Organizations/Employers	**5**	0: <3 locations	Location-wise confirmation from Power Sector Organization/Employer on official letterhead, clearly mentioning location and proposed/confirmed workforce
					3: 3–4 locations	
					5: ≥5 locations	
			TOTAL	**100**		

Evaluation Matrix for Training Centre Infrastructure, Readiness & Availability at Project Locations

Sr. No.	Name of Standard	Maximum Score	Evaluation / Marking Criteria	Marking Criteria / Scoring Basis
1	**Proximity & Accessibility through Public Transport**	**2**	2	Nearest bus stop/major public transport point within ≤1 km
			1	>1 km to ≤2 km
			0	>2 km
2	**Availability, Cleanliness & Usability of Washrooms – Men & Women**	**4**	1	Functional Men's washroom
			1	Clean & hygienically maintained Men's washroom
			1	Functional Women's washroom
			1	Clean & hygienically maintained Women's washroom
3	**Functional Educational / Technical Institute / ITI / College / Training Centre**	**5**	5	Functional ITI/ Technical College/ Govt. Training Centre with relevant training facilities
			3	Functional educational/technical Training Institute
			0	Not available
4	**CCTV, Static IP & Projector/Digital Display**	**4**	1	CCTV in all classrooms
			1	CCTV in all laboratories
			1	Static IP configured and remote CCTV access successfully demonstrated
			1	Functional projector/display facility in all classrooms
5	**Internet Connectivity**	**2**	2	≥100 Mbps
			1	50–99 Mbps
			0	<50 Mbps / not available
6	**Pantry & Parking Facility**	**2**	1	Pantry available and usable
			1	Adequate parking facility available
7	**IT / Computer Laboratory**	**3**	3	Functional IT/Computer Lab with adequate computers for proposed batch size
			2	Lab available but partially adequate
			0	Not available
8	**Centre Functional Spaces**	**5**	1	Two classrooms available
			1	Dedicated technical lab space
			1	Reception space
			1	Pantry space
			1	Counselling space
9	**Power Backup – UPS / Inverter / Genset**	**3**	3	Adequate backup for entire centre/load
			2	Backup for classrooms & laboratories
			1	Partial backup
			0	Not available

Sr. No.	Name of Standard	Maximum Score	Evaluation / Marking Criteria	Marking Criteria / Scoring Basis
10	**Lab for Designated Courses / Job Roles as per PSSC Tools List**	**10**	Based on percentage of required tools/equipment physically available as per approved PSSC Tools List **(Annexure-H)**	
			0	<25%
			3	25–49%
			5	50–74%
			8	75–89%
			10	≥90%
11	**Air-Conditioning / Air-Cooling in Classrooms**	**2**	2	Functional AC/air-cooling in all classrooms
			1	Available in some classrooms
			0	Not available
12	**Classroom Readiness & Infrastructure**	**6**	1	Adequate seating & furniture
			1	Proper classroom infrastructure/environment
			1	Teacher podium/trainer desk
			1	Functional biometric attendance facility
			1	Branding space at main entry
			1	Reception/front desk
13	**Fire & General Safety**	**2**	**1**	Fire extinguishers / fire safety equipment
			1	First-aid kit and safety signage
	TOTAL SCORE FOR TRAINING CENTRE	**50**		

- The Training Providers (TP's) / Organizations should not have been barred or blacklisted by any relevant entity like any SSCs/NSDC/NCVET/Central/State Government body. Notarized Self-certification ***Annexure-I*** on stamp paper to be submitted under the signature of authorized signatory (As authorized by Top Management/ Board of the Organization) stating that the Institution/firm has not been barred or blacklisted by any SSCs/NSDC/NCVET/Central/State Government body.

5. Implementation Process:

Type of Training	Short Term Training (STT) and Recognition of Prior Learning (RPL)
Locations	As per the attached ***Annexure-J***
Type of Training Center	The proposed Training Centers should be adhering to the training center norms as specified under the center accreditation & affiliation process under the Skill India Digital Hub (SIDH) Portal.
Training Course/Module	Job Role: Jr. Technician (Smart Energy Meter) QP Code: PSS/Q2508 QP Version: 1.0 NSQF level: 3

<table>
<tr><td>Type of Training</td><td>Short Term Training (STT) and Recognition of Prior Learning (RPL)</td></tr>
<tr><td>Duration of the Course/Module</td><td>The total course/module duration is 420 Hrs. for STT and 60 Hrs. for RPL. Further trifurcated as follows:
<table>
<tr><th>STT (420 Hrs.)</th><th>RPL (60 Hrs.)</th></tr>
<tr><td>Classroom Training – 144 Hrs.</td><td>Classroom Training – 36 Hrs.</td></tr>
<tr><td>Lab Training - 246 Hrs.</td><td>Lab Training - 24 Hrs.</td></tr>
<tr><td>On the Job Training – 30 Hrs.</td><td></td></tr>
<tr><td></td><td></td></tr>
</table></td></tr>
<tr><td>Assessment and Certification</td><td>Assessment will be conducted by the NCVET approved and empaneled third party Assessment Agency facilitated through Power Sector Skill Council after successful completion of the On-the-Job Training (OJT). The candidates successfully completing the training would be certified by the Power Sector Skill Council.</td></tr>
<tr><td>Financing Milestones</td><td>Payments to the Training Providers (TP's) for training Jr. Technician (Smart Energy Meter) shall be governed by the Common Cost Norms notified by the Ministry of Skill Development & Entrepreneurship (MSDE) Government of India time to time.
Reference: Common Norms 5th Amendment Gazette Notification dated 05.01.2021. Click on the link https://www.msde.gov.in/en/reports-documents/980/archived for document.</td></tr>
<tr><td>PSSC administrative charges</td><td>Administrative charges as decided by PSSC shall be deducted from training cost payout to Agencies.</td></tr>
</table>

6. Minimum Physical Infrastructure Requirements for Training Centres:

Guidelines for Centre Accreditation and Affiliation available on Skill India Digital Hub (SIDH) Portal, may be referred to for ascertaining the requirements for physical infrastructure at the skill centres. However, some of the basic requirements for the Training Centre are as follows:

a) A classroom of 300 sq. ft. sufficient for seating, 30 students equipped with chairs and tables for all and teachers chair and table.
b) Classroom should be equipped with a projector and screen.
c) Availability and mandatory use of a biometric fingerprint attendance system at the Training Centre for recording and monitoring attendance of trainees and trainers throughout the project period.CCTV as approved by PSSC with provision of static IP, Live & recording video for monitoring purpose.
d) A lab of **700-1000 sq.ft**. seating 30 students with equipment as prescribed in the qualification packs.
e) Separate Dormitory and washrooms for male and female totaling to 60 candidates for two batches.
f) A canteen serving food as training is being conducted in residential mode.
g) All common norms defined by the appropriate notifications of MSDE will be followed by the Training Centres.
h) IT Lab with internet connection with 30 working computers with software along with printing

facilities.

7. Responsibilities of Training Providers (TP's) / Organizations:

➢ Mobilization and Registration of Candidates

- Mobilization of candidates for the training both Short Term Training (STT) & Recognition of Prior Learning (RPL) shall be done by the Training Providers (TP's), Industries / Organizations and fill the registration form as per the format provided by PSSC along with all required documents.
- Application is scrutinized & verified and the "Selection Committee" constituted by PSSC having one member from RECF & one member from PSSC for selection of eligible candidates.
- The Training Providers (TP's) / Organizations shall undertake focused awareness generation activities for candidates which may include amongst others – display of posters/leaflet/pamphlet/ banners branding of the training centres. The course material provided to the participants will also be branded as per the guidelines. The Training Providers (TP's) / Organizations shall also promote activities at training centres on various social media platforms.
- In the training centre premises, the following activities may be undertaken: -
  i. Information dissemination on RDSS.
  ii. Awareness on the benefits of the skill programme.
  iii. Screening of short videos emphasizing on importance of the skills.
  iv. Counseling session for evaluating the aptitude of the candidates.

  The optimum batch size for each training batch shall be 30 candidates.

➢ Training Delivery

- The Approved Training Providers (TP's) / Organizations shall not be allowed to provide training through franchisee arrangements under any circumstances.
- The approved Training Provider (TP)/Organization shall designate a **Single Point of Contact (SPOC)** at the organizational level for coordination with **RECF and PSSC**. All official communications and notices shall be issued to the designated SPOC. In addition, the **Centre Manager/Coordinator** shall act as the **Nodal Officer for each Training Centre** and shall be responsible for all local-level coordination and correspondence with RECF and PSSC officials.
- The Approved Training Providers (TP's) / Organizations shall be responsible for all aspects of the training including quality of training delivery, assessment and certification as well as outcomes required for the training.
- The Training Provider (TP)/Organization shall deploy only trainers who possess the **requisite qualifications, domain knowledge, skills and relevant experience** for the concerned Job Role. All trainers deployed under the programme shall be **mandatorily ToT (Training of Trainers) certified** and shall be **assessed/approved by PSSC prior to their deployment** for training delivery.
- For the Job Role Jr. Technician (Smart energy Meter) proposed under the Project, the Master Trainers, Domain Trainers/Instructors shall be certified by Power Sector Skill Council.
- The Approved Training Providers (TP's) / Organizations shall organize at least two full days sessions with experienced industry expert and successful entrepreneur to share their experience and importance of soft skills in professional life. Non-compliance on this front will lead to deduction in payment as per terms mentioned in Standard Operating

Procedures to be outlined for this package.

- The Approved Training Providers (TP's) / Organizations shall be responsible for providing the Curriculum that shall include the National Occupational Standards (NOS) and Qualification Packs (QPs) developed by the Power Sector Skill Council.

➢ **Assessment & Certification**

- The skill assessment shall be undertaken by the NCVET approved and empanelled third party organizations called Assessment Agency (AA) & facilitated through Power Sector Skill Council after successful completion of the On-the-Job Training (OJT).
- Assessment shall be conducted upon successful closure of training and batch updation of Skill India Digital (Portal).
- Mobilization of the candidates for assessments at the training centres shall be the responsibility of the Training Providers concerned (TP's) / Organizations in coordination with village and district level functionaries.
- Candidates with a minimum of 70% attendance will be eligible for assessments.
- Re-assessment chance shall be provided to unsuccessful candidates who have >=70% attendance.
- The minimum pass score will be 50%.
- Periodic assessment of candidates shall be undertaken by the PSSC & RECF to evaluate the skill set of the candidates at any point of the training programme.
- The payment to the firm would be made as per the Common Cost Norms notified by Ministry of Skill Development & Entrepreneurship (MSDE), Government of India from time to time.
- The PSSC will provide NSQF aligned certificates to successfully certified candidates and share the list of successful candidates with PSSC.

8. Financial Aspects:

Payments shall be made in accordance with the funds released by REC Foundation to PSSC. The tranche-wise payment schedule and payment milestones for the release of payments shall be specified in the respective Work Orders.

9. Facilities for Candidates:

PSSC shall provide the Participant Kit to eligible candidates, comprising a Participant Handbook, Writing Pad, Pen, Folder, T-shirt, etc. In addition, Working Lunch/Refreshment assistance of ₹150 per candidate per training day attended shall be provided through Direct Benefit Transfer (DBT) to the respective candidate, on a monthly basis, subject to verification of attendance and applicable programme guidelines.

10. Reporting:

a) The Training Providers (TP's) / Organizations shall adhere to the monitoring and reporting norms and regulations of PSSC and provide periodic reports in the approved format to the PSSC.
b) The Training Providers (TP's) / Organizations shall ensure update on enrollment, training, employment and any other aspect of the training on Skill India Digital Hub (SIDH) Portal.
c) The Training Providers (TP's) / Organizations shall submit a Monthly Progress Report providing a quantitative and qualitative analysis of the activities undertaken. The report shall also include

high resolution pictures along with short video clips of the activities undertaken at all training centers.

d) At the end of the program, a comprehensive programme completion report should be submitted to PSSC highlighting the process followed, outcome achieved, best practices, challenges faced and success stories. The report shall be shared in hard copy as well as in digital format.

11. Schedule of Deliverables:

The following reports must be delivered as per the timeline mentioned below:

Sr. No.	Deliverable	Submission
1	Daily Batch Information	Daily batch-wise attendance, training progress and other prescribed information as per PSSC instructions/system
2	Monthly Progress Report (MPR)	MPR with supporting photographs
3	Quarterly Progress Report (QPR)	QPR includes training calendar, progress of training, candidate details, dropout etc.
4	Batch Completion Report	10 days after completion of batch
5	Placement Report	20 days after completion of batch
6	Program Completion Report	10 days after completion of all batches
7	Candidates Feedback	On the last date of training

PART II

Annexures

Data submission formats, declarations and reference lists to be read with the RFP.

A ANNEXURE-A 15
Organization Profile – Data Collection Form

B ANNEXURE-B 16
Skill Development Experience – Last Three Years

C ANNEXURE-C 18
Financial Turnover – Last Three Financial Years

D ANNEXURE-D 19
Power Sector Industry Linkages & Capacity to Facilitate OJT / Industry Exposure

E ANNEXURE-E 20
Trainer Details – Data Collection Form

F ANNEXURE-F 21
Location-wise Proposed Training Centre – Details

G ANNEXURE-G 22
Industry Workforce – Proposed RPL Implementation Plan

H ANNEXURE-H 23
Approved PSSC Tools List

I ANNEXURE-I 25
Format for Affidavit for not being Blacklisted

J ANNEXURE-J 26
Approved Project Locations

Annexure-A

Organization Profile – Data Collection Form

For Selection of Training Providers (TPs)

Training Provider Name: _____

S. No.	Particular	Information to be Provided by Training Provider		Supporting Document / Reference	Page No
1	Legal Name of Organization			Certificate of Incorporation / Registration Certificate	
2	Year of Establishment			Incorporation / Registration Certificate	
3	Legal Status / Ownership	Proprietorship / Partnership / LLP / Pvt. Ltd. / Society / Trust / Section 8 Company / Other		Registration Certificate	
4	Registration Details	Registration No.		Relevant Registration Certificate	
		CIN			
		PAN			
		GST No. (as applicable)			
5	Contact Details	Name			
		official designation			
		mobile number			
		Email ID			
6	Official website URL				
7	Relevant Certifications / Empanelment's	Details of relevant certifications, empanelment's or affiliations		Certificates / Empanelment Letters	

Declaration: We hereby certify that the information provided above is true and correct and that the supporting documents submitted along with the proposal are valid and authentic.

Authorized Signatory: _____ Date: _____ Seal: _____

Annexure-B

Skill Development Experience – Last Three Years (FY 2023–24, 2024–25 & 2025–26)

FY-wise Data Submission Format

Training Provider Name: _____

Overall Candidates Trained / Certified under Skill Development Projects

S. No.	Client / Department / Ministry/CSR Partner	Project/ Scheme Name	Approved No. of Target	Training Type (STT/RPL)	Financial Year	State	Location	Sector	Job Role	Total No. of Candidates Trained	Total No. of Candidates Certified	Supporting Documents Attached	Attachment Page No.
1					FY 2023–24								
2					FY 2023–24								
3					FY 2023–24								
4					FY 2024–25								
5					FY 2024–25								

Overall Candidates Trained / Certified under Skill Development Projects with PSSC

S. No.	Client / Department / Ministry/CSR Partner	Project /Scheme Name	Training Type (STT/RPL)	Approved No. of Target	Financial Year	State	Location	Sector	Job Role	Total No. of Candidates Trained	Total No. of Candidates Certified	Supporting Documents Attached	Attachment Page No.
1					FY 2023–24								
2					FY 2023–24								
3					FY 2023–24								
4					FY 2024–25								
5					FY 2024–25								

Overall Candidates Trained / Certified under Skill Development Projects with REC

S. No.	Client / Department / Ministry/CSR Partner	Project/ Scheme Name	Training Type (STT/RPL)	Approved No. of Target	Financial Year	State	Location	Sector	Job Role	Total No. of Candidates Trained	Total No. of Candidates Certified	Supporting Documents Attached	Attachment Page No.
1					FY 2023–24								
2					FY 2023–24								
3					FY 2023–24								
4					FY 2024–25								
5					FY 2024–25								

Note: Only Skill Development Projects implemented during the last three years **FY 2023–24, 2024–25 & 2025–26** shall be considered. The relevant Work Order / Letter of Award / Agreement should be submitted as supporting evidence.

Instruction: Training Provider shall provide project-wise details under the respective Financial Year and mention the corresponding attachment page number for each supporting document.

Authorized Signatory: _____ Date: _____ Seal: _____

Annexure-C

Financial Turnover – Last Three Financial Years

Training Provider Name: _____

S. No.	Financial Year	Annual Turnover (₹)	Last Three Years Average Turnover (₹)	Audited Financial Statements Attached	ITR / CA Certificate Attached	Supporting Document / Reference / Attachment Page No.
1	FY 2023–24			Yes / No	Yes / No	
2	FY 2024–25			Yes / No	Yes / No	
3	FY 2025–26			Yes / No	Yes / No	

Supporting Documents: Audited Financial Statements and/or Chartered Accountant Certificate, Income Tax Return (ITR) or other relevant documentary evidence for each financial year.

Declaration: We hereby certify that the financial information furnished above is true and correct and supported by the documents submitted with the proposal.

Authorized Signatory: _____ Date: _____ Seal: _____

Annexure-D

Power Sector Industry Linkages & Capacity to Facilitate OJT/ Industry Exposure for Students

S. No.	Name of Organisation	Type of Organisation (Genco. /Transco/Discom/others)	Location	Documentary Evidence Submitted (YES/No)	Validity Period	Contact Person & Designation
1						
2						
3						
4						
5						

Note: The bidder shall demonstrate the availability of relevant industry linkages to facilitate OJT/industry exposure for students in the approved project locations.

Separate documentary evidence for each organization: Valid MoU/Agreement/SLA/Work Order/Client Certificate/Letter of Association or other verifiable evidence

Authorized Signatory: _____ Date: _____ Seal: _____

Annexure-E

Trainer Details – Data Collection Form

For Selection of Training Providers (TPs)

Training Provider Name: _____

S. No.	Trainer Name	Adhar Id No.	Qualification (B. Tech/Diploma in Electrical Engineering	Total Industrial Experience (Years)	Contact Number	Relevant Training Experience (Years)	Training Of Trainer's Certified in Jr. Technician Smart Meter (PSS/Q2508) Job role (Yes/No)	Supporting Document / Reference	Page No
1									
2									
3									
4									
5									

Supporting Documents: Trainer CV, educational qualification certificates, Industry experience certificates, ToT certificate and other relevant credentials, as applicable.

Authorized Signatory: _____ Date: _____ Seal: _____

Annexure-F

Location-wise Proposed Training Centre –Details

Training Provider Name: _____

S. No.	State	District / City	Training Centre Name	Complete Address	Training Centre Types Training Centre / ITI / College / School / Other (Please Specify)	Centre Ownership / Rental	Infrastructure Available (Yes/No)	Supporting Document / Reference/Page No.
1								
2								
3								
4								
5								

Note: *Approved project locations:* ***Raipur, Ranchi, Patna, Udaipur, Varanasi, Ayodhya, Bhopal, Karnal, Jaisalmer and North Goa.*** *Only centers proposed at these locations shall be considered for evaluation.*

Documents to be submitted: Centre ownership/rent agreement, centre photographs, address proof, infrastructure and as per job role equipment details, and other relevant supporting documents.

Declaration: We confirm that the proposed Training Centre details furnished above are true and correct and that the centres shall be made available for implementation of the programme.

Authorized Signatory: _____ Date: _____ Seal: _____

Annexure-G

Industry Workforce – Proposed RPL Implementation Plan

Data Submission Format

Training Provider Name: _____

S. No.	Project Locations Confirming RPL Implementation	Name of Industry	Types of Industry (GENCO/TRANSCO/DISCOM/ Smart Metering / EPC & Electrical Contracting / Industrial)	No. of Workforce Proposed for RPL	Existing Association / Evidence
1					
2					
3					
4					

Supporting Evidence: Letter from the Industry / Employer confirming the existing association and willingness to support/participate in the proposed RPL programme.

Preference: Preference may be given to RPL implementation for existing industry workforce, particularly employees/workers engaged in the Power Sector and in job roles relevant to the proposed programme.

Declaration: We confirm that the information furnished above is true and correct and supported by the documents submitted with the proposal.

Authorized Signatory: _____ Date: _____ Seal: _____

Annexure-H

Approved PSSC Tools List

Sr. No.	Equipment / Tool	Minimum Requirement	Sub-Marking Criteria	Total Marks
1	**Smart Meter**	1 No.	Smart Meter physically available – **5**; Functional/demonstrable – **3**	**8**
2	**SIM & Modem**	1 No.	SIM available – **2**; Modem available and functional – **2**	**4**
3	**IT Software for Meter**	1 No.	Software installed/available – **2**; Functional demonstration – **3**	**5**
4	**Hardware Items – Screws, Fasteners, Clamps etc.**	1 Set	Required fixing hardware available – **2**	**2**
5	**Load Set – Lamps, Heater, Motor, Water Pump etc.**	1 Set	Load equipment available – **2**; Functional demonstration – **3**	**5**
6	**Service Cable**	1 No.	Required service cable available – **3**	**3**
7	**LT CTs**	2 Nos.	Required CTs available – **2**; Suitable rating/condition – **2**	**4**
8	**LT CT Energy Meter – Electronic**	2 Nos.	Required meters available – **2**; Functional/demonstrable – **2**	**4**
9	**LT Three Phase Whole Current Energy Meter**	2 Nos.	Required meters available – **2**; Functional/demonstrable – **2**	**4**
10	**Single Phase Electronic Energy Meter**	3 Nos.	Required quantity available – **2**; Functional/demonstrable – **2**	**4**
11	**Caution & Do Not Operate Tags**	1 Set	Available and usable – **2**	**2**
12	**Cordon Tape**	1 No.	Available and usable – **1**	**1**
13	**Safety / Danger Sign Boards**	1 Set	Available – **1**; Properly displayed/usable – **1**	**2**
14	**Discharge Rod**	1 No.	Available – **2**; Suitable and serviceable – **1**	**3**
15	**Rope**	1 No.	Available and serviceable – **1**	**1**
16	**Chain**	1 No.	Available and serviceable – **1**	**1**
17	**Ladder**	1 No.	Available – **2**; Safe and serviceable – **1**	**3**
18	**Safety Spectacles / Mask & Safety Rubber Boots**	1 Each	Safety spectacles/mask – **1**; Rubber boots – **2**	**3**
19	**Safety Belt / Full Body Harness**	1 No.	Available – **2**; Safe/serviceable – **1**	**3**
20	**Rubber Gloves**	2 Pairs	Required quantity – **1**; Safe/serviceable – **1**	**2**
21	**Safety Helmets**	2 Nos.	Required quantity – **1**; Good/serviceable condition – **1**	**2**
22	**Cable Socket Punch Tool**	1 No.	Available and functional – **2**	**2**

Sr. No.	Equipment / Tool	Minimum Requirement	Sub-Marking Criteria	Total Marks
23	**Electrician's Tool Kit**	1 Set	Tool kit available – **2**; Required tools substantially complete – **2**; Functional/serviceable – **1**	**5**
24	**Drill Machine with Drill Bits**	3 Nos.	Required quantity – **2**; Drill bits available – **1**; Functional demonstration – **1**	**4**
25	**Accuracy Test with Portable Standard Meter**	1 No.	Equipment available – **2**; Functional demonstration – **2**	**4**
26	**Multimeter**	3 Nos.	Required quantity – **2**; Functional demonstration – **1**	**3**
27	**Clamp-On / Clip-On Meter**	3 Nos.	Required quantity – **2**; Functional demonstration – **1**	**3**
28	**Double Test Lamp**	3 Nos.	Required quantity – **1**; Functional/serviceable – **1**	**2**
	TOTAL			**100**

Annexure-I

Format for Affidavit for not being blacklisted

(Affidavit on non-judicial stamp paper by Authorized Signatory of the Training provider with his/her signature and company seal)

AFFIDAVIT

I/We, on behalf of……..……. (Name of Training Providers (TP's) / Organizations), with its registered office at……..... do hereby declare that the above-mentioned Training Providers (TP's) / Organizations has not been blacklisted/ debarred by any SSCs/NSDC/NCVET/Central/State Government authority / Donor Agency.

For and on behalf of;
Signature:
Name:
Designation:
Date:

(Authorized Signatory with stamp)

Annexure-J

Approved Project Location

S. No.	State	Project Location
1	Chhattisgarh	Raipur
2	Jharkhand	Ranchi
3	Bihar	Patna
4	Rajasthan	Udaipur, Jaisalmer
5	Uttar Pradesh	Varanasi, Ayodhya
6	Madhya Pradesh	Bhopal
7	Haryana	Karnal
8	Goa	North Goa



POWER SECTOR SKILL COUNCIL

B-17, 3rd Floor, New Building, Qutab Institutional Area, New Delhi – 110016

Proposals: skilling@psscindia.org